



LANDBANK

SERVING
THE NATION

SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-CW-20221011-01

PROJECT : **Exterior Works at LANDBANK Plaza Building, Malate, Manila**
IMPLEMENTOR : **HOBAC Secretariat Unit**
DATE : **December 6, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-7), Bid Data Sheet (Clause 10.3 of Section III), Specifications (Section VI) and Checklist of Bidding Documents (Item 10 of Technical Documents and Item 17 of Other Documents to Support Compliance with Technical Specifications) have been revised. Please see attached revised Annexes D-1 to D-7 and specific sections of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on **December 16, 2022** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

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TERMS OF REFERENCE

I. PROJECT DESCRIPTION:

One (1) lot – Supply and Delivery of technical supervision/expertise, labor and materials for the application of epoxy injection, resealing, repainting and cleaning of exterior curtain walls at LANDBANK PLAZA Building

II. OBJECTIVES:

- To enhance the building's exterior finishes and preserve the corporate image of the Bank
- To preserve/restore the structural integrity and the resistance to moisture penetration of the concrete elements of the building

III. SCOPE OF WORKS:

Particulars/Specialty Works	Description/Methodology
1.0 Preparatory Works	<ol style="list-style-type: none">Mobilize and installation of safety measures such as but not limited to the following, board-up and safety nets along the area or perimeter of the building under applicationStaging and mounting of devices/equipment and the Building Management Unit (BMU) including motorized cradle with complete accessories and mechanical/cradle controls, in compliance with the general requirements of Occupational Safety and Health Administration (OSHA) standards
2.0 Repair of exterior cracks using pressure-injected underwater-type concrete epoxy at the areas indicated in the attached floor plans of 35 th , 32 nd , 31 st , 30 th , 29 th , 27 th , 26 th , 23 rd , 22 nd , 14 th and 12 th Floors	<ol style="list-style-type: none">Removal/scraping of existing paint and any existing waterproofing sheet / membraneCleaning of the surfaceProvide V-cut shape on all entire cracks to be applied with pressure injected concrete epoxyDrill a hole approximately 50mm in depth with spacing of 150mm on center or as neededRemove all the dirt and other loose particles/materials using high pressure on the surfacesPatch up routed cracks with epoxy mixed patching compound to serve as putty and allow it to cure overnightInstall copper/aluminum tubes in drilled holesEpoxy pressure Injection with underwater-type epoxy using injection machine / piston type hand pump on installed copper/aluminum tubesSeal the weeping port and continue the injection on the succeeding port until the entire crack / void is properly filled up and allow it to cureCut all the pipes, grind flush to the concrete surfaceRestore all affected/ damaged surfaces
3.0 Resealing of all exterior glass wall panels on aluminum frame (including joints of aluminum frame and concrete surfaces)	<ol style="list-style-type: none">Dismantling/scraping of existing rubber sealers (including worn-out insulations/backer filler rods) on glass panel edges connected to aluminum frame and aluminum frame in contact with concreteReplacement of damaged component such as but not limited to the following:<ol style="list-style-type: none">Insulations/back filler rod

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	<ul style="list-style-type: none"> b.2 Aluminum glass clips/brackets b.3 Rubber seals b.4 Screws/Rivets c. Application of new rubber sealers using structural sealants on glass panel edges connected to aluminum frame and aluminum frame in contact with concrete d. Cleaning/de-clogging of drain line of aluminum frame of glass curtain walls.
4.0 Repainting of exterior concrete walls/surfaces using primer/ sealer and 2-coats of highly build-flexible polymer based elastomeric paint finish	<ul style="list-style-type: none"> a. Scraping/re-sanding of existing paint on concrete exterior walls b. Application of primers & sealers c. Painting of all exposed concrete surface/structure using 2-coats of highly build-flexible polymer based elastomeric material paints.
5.0 Cleaning of exterior glass curtain panels and aluminum frames	<ul style="list-style-type: none"> b. Cleaning and removal of dirt, rainwater stains/dusts/spots/scale/lime/acid and other deposited components on glass panels and aluminum frames.
6.0 Turn-over and acceptance of the project	<ul style="list-style-type: none"> a. Inspection and punch listing/rectification on completed works b. Dismantling of mounted device/equipment c. Cleaning and Clearing Works d. Demobilization

IV. TERMS AND CONDITIONS:

1. The service provider shall take pictures prior to start, during and after completion of particular activity at different angles and submit copies properly labeled to FMD prior to start of the next/succeeding activity.
2. Minimum material specifications shall be as follows:
 - For concrete epoxy: use ASTM C881 Type I or equivalent
 - For sealant of curtain walls – structural silicone sealant (ANTAS 168 or 169 or equal)
 - Paintings for concrete walls – 2-coats of highly build-flexible polymer based elastomeric paint finish with primer or sealant
3. The actual work activities shall only start upon release of approved building permit from Office of the Building Official (OBO)
4. A pre-construction meeting shall be conducted prior to the start of the project.
5. Minimum requirement for installation of safety nets – Safety nets should be installed underneath the BMU using B.I. pipes, detachable clamp and construction safety nets with a maximum mesh size of 60mm per industry practice
6. For use of contractor's BMU, the following must be strictly observed or complied with by the service provider:
 - Obtain Certificate of Fitness for the use of BMU gondola before it is used from competent or accredited individual or institution before any usage
 - Employ BMU operator with at least 2 assistants to be charged to the contractor's account
 - Shall inspect the site especially the existing conditions to assess the area of possible location of BMU. Anchors in all parts of the equipment such as but not limited to the following, parts subject to wear, counterweights, mountings, motor brakes safety locks working platform, wire ropes, bearings, harnesses and anchors incorporating control frameworks and test same per manufacturer's/suppliers specifications. The certification & inspection record shall incorporate the date of the inspection, the signature of the individual who performed the certification, and the number, or other identifier, of the building structure and equipment which was inspected

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per OSHA standards. This inspection record/certification needs be kept promptly accessible for audit & review.

- Posting of Safety working load capacity of the cradle.
- Workers shall only embark from the gondola at the ground floor.
- All moving parts of the gondola shall be replaced to the account of the contractor once the project is completed.

If the existing BMU gondola shall be used, same shall be inspected and certified by a registered/ authorized preventive maintenance supplier for BMU.

Replacement of all moving parts of the BMU shall be for the account of the contractor upon completion of the project including but not limited to:

- a. Limit Switches
- b. Guide Rollers
- c. Front and Rear wheels
- d. Pulleys with clip
- e. Wedge lock with bolt

The unit cost of using equivalent lifting equipment shall be deducted from the total cost once the existing BMU gondola of LBP is used for the project.

V. PROJECT DURATION:

The project duration covering the implementation, delivery and fabrication of materials shall be One Hundred Eighty (180) calendar days to commence seven (7) calendar days after receipt of the Notice to Proceed (NTP).

VI. SUBMITTALS:

Particulars	Description	Submission Date
a. Contractor's General Liability Insurance (CGLI) policy b. Contractor's All Risk Insurance (CARI) c. Contractor's Personnel Insurance	Full coverage during the entire duration of the project.	Upon issuance/ receipt of Notice to Proceed (NTP) or before actual implementation of project.
Photo copy of the following: a. Certificate of Fitness for use of BMU / Third Party Equipment Testing b. Motorized Cradle and accessories ➤ Third Party Equipment Testing ➤ Mechanical Plan Signed and sealed by Professional Mechanical Engineer (PME)	Full coverage during the entire duration of the project.	- do -

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c. Clearances / Permits Local	Regulatory Clearances / Permits, if required, such as but not limited to the following: <ul style="list-style-type: none"> Sidewalk Permit DOLE Barangay Permit Mechanical Permit from OBO Inspection and Certification Fee BMU including cradle and its accessories And Others 															
<p>List of Contractor's Key Equipment</p> <ul style="list-style-type: none"> BMU Motorized Cradle Working platform Counterweights Air compressor PPE <p>Lists of Contractors Key Personnel</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Position</th> <th style="width: 40%;">Years of Experience related to the project (Minimum)</th> </tr> </thead> <tbody> <tr> <td>Safety and Health Officer</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Gondola Operator/s</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Glass Cleaner</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Foreman</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Concrete epoxy applicator</td> <td style="text-align: center;">3</td> </tr> <tr> <td>Glass sealant applicator</td> <td style="text-align: center;">3</td> </tr> </tbody> </table>	Position	Years of Experience related to the project (Minimum)	Safety and Health Officer	5	Gondola Operator/s	5	Glass Cleaner	3	Foreman	3	Concrete epoxy applicator	3	Glass sealant applicator	3		<p>Upon submission of proposal</p> <p>Upon submission of proposal</p>
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Safety and Health Officer	5															
Gondola Operator/s	5															
Glass Cleaner	3															
Foreman	3															
Concrete epoxy applicator	3															
Glass sealant applicator	3															
Material / Chemical solutions including specification	<p>List of materials/chemical solutions of the following:</p> <ol style="list-style-type: none"> Primer, sealer and highly build-flexible polymer based elastomeric paint finish Structural sealant for glass re-sealing works Cleaning chemicals for exterior of glass curtain walls/panels and aluminum frames Underwater-type epoxy for repair of exterior concrete cracks 	- do -														
Warranty Certificate	One (1) year on supplied materials and against faulty workmanship effective upon final turn-over & final acceptance (except for the glass cleaning works)	Upon project turn-over and acceptance														
Pictures at different angles for each activity	Shall be taken prior to start, during and after completion of each activity properly labeled	During progress billing and upon														

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	indicating the activity/ies undertaken	project turn-over and final acceptance
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VII. SUPPLIER'S QUALIFICATIONS:

Qualifications	Documentary Requirements														
<p>Must be a registered & recognized service contractor engaged in services for waterproofing or epoxy injection of high rise building (min. of 10-storey) with two (2) years of minimum experience</p>	<ul style="list-style-type: none"> Submission of at least two related project documents (e.g Purchase Orders, Official Receipt, Contracts or equivalent documents of completed project/s transacted each year within the last two (2) year period prior to bidding schedule Submission of certificate of business registration/affiliation (e.g. SEC, DTI, etc.) 														
<p>Must have a PCAB License (minimum of Medium A Category B) with specializations listed below:</p> <ul style="list-style-type: none"> GB-1 Category B SP-WP Category B 	<p>PCAB license valid (not expired) within the project duration of the project and by the time of submission of bid/proposal to Procurement Department.</p>														
<p>Must conduct pre-inspection, verification and overall project assessment.</p>	<p>Certificate of Inspection issued by LANDBANK-FMD.</p>														
<p>Must employ the following:</p> <table border="1" data-bbox="280 1189 643 1675"> <thead> <tr> <th>Position</th> <th>Years of Experience related to the project (Minimum)</th> </tr> </thead> <tbody> <tr> <td>Safety and Health Officer</td> <td>5</td> </tr> <tr> <td>Gondola Operator/s</td> <td>5</td> </tr> <tr> <td>Glass Cleaner</td> <td>3</td> </tr> <tr> <td>Foreman</td> <td>3</td> </tr> <tr> <td>Concrete epoxy applicator</td> <td>3</td> </tr> <tr> <td>Glass sealant applicator</td> <td>3</td> </tr> </tbody> </table>	Position	Years of Experience related to the project (Minimum)	Safety and Health Officer	5	Gondola Operator/s	5	Glass Cleaner	3	Foreman	3	Concrete epoxy applicator	3	Glass sealant applicator	3	<ul style="list-style-type: none"> Safety and Health Officer-Certificate of training in BOSH and COSH Gondola Operator-Must have one (1) operator and two (2) highly trained technicians (Submit the required certification under Construction Heavy Equipment (CHE) from the accredited agency by Department of Labor and Employment (DOLE) <p>Others, NC II certificate and certificate of employment</p>
Position	Years of Experience related to the project (Minimum)														
Safety and Health Officer	5														
Gondola Operator/s	5														
Glass Cleaner	3														
Foreman	3														
Concrete epoxy applicator	3														
Glass sealant applicator	3														
<p>Must be satisfactorily rated by at least two (2) previous clients/customers.</p>	<p>Certificates of Satisfactory Performance from two (2) previous clients/customers</p>														

VIII. MANNER OF PAYMENT:

- Mobilization Cost - 15% of the project cost
- Progress billing report submitted to FMD will be evaluated by engineer in charge of the project. FMD's validated progress report/billing shall be the basis of the payment.

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3. A retention fee of Ten Percent (10%) of the total contract price shall be payable/release after the warranty period.
4. All payments shall be subject to LANDBANK's standard accounting and auditing rules and regulation.

IX. OTHER TERMS AND CONDITIONS:

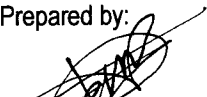
1. The contractor/supplier/service provider shall:
 - a. Coordinate with FMD for schedules and project briefing. Work authorization permit must be secured from FMD at least three (3) working days prior to any mobilization. Work schedule is from 8:00 AM to 5:00AM from Monday to Sunday (including holiday), provided it will not cause any disruption in the operation of the Bank.
 - b. Provide sturdy safety protections/nets or equivalent along the perimeter of the building at all times to ensure safety of passersby and avoid damage to adjacent properties.
 - c. Provide its workers with the required personal protective equipment (PPE) and appropriate tools in the implementation of the project in compliance with the Environmental Management System (EMS) Program of the Bank in accordance with the requirement of ISO 14000.
 - d. Be liable and solely responsible for any harm, damage and injury that may be incurred or suffered by its own crew/workers or any person during implementation of the project and to any damage to the Bank's property arising from the acts whether partial, contributory or due entirely to the fault, negligence and/or dishonesty of its workers in the course of their duties.
 - e. Follow all safety and health protocols of the Bank, to wit:
 - Wear facemask and face shield
 - Allow temperature scan and sanitize hand using the sanitizer/alcohol stationed at the entrance before entering
 - Fill-out health survey form upon entry
 - Observe physical/social distancing during the implementation of the project
 - Having Material Safety Data Sheets (MSDS) available on site;
 - Wearing protective clothing and protective eyewear where required;
 - Wearing rubber gloves or barrier creams for hand protection;
 - Having eye wash facilities available;
 - Wearing respirators where needed;
 - Providing ventilation of closed spaces;
 - Secured storage of hazardous materials;
 - Having necessary cleaning materials on hand; and
 - Notifying occupants of pending repair procedures
 - f. Maintain cleanliness at all times. It shall be responsible for the collection and proper disposal - outside of the Bank premises, of all waste materials resulting from any activity related to the implementation of the project, in compliance with the Bank's Environmental Management System (EMS) Program and the requirements of the covering policies, rules and regulations of the Department of Environment and Natural Resources (DENR) and the Environmental Management Bureau (EMB).
 - g. Be bounded by and shall strictly observe the existing rules and regulations with regards to the standard security policies and procedures while inside the Bank's premises.
 - h. Provide a storage/barracks/office area at designated area approved by FMD.
2. All waste materials shall be pulled out and dispose by the service provider. FMD Property Supply Officer, with the recommendation of FMD Engineer-in-Charge, shall certify all waste material/debris to be pulled out once proper documents are approved (i.e. PTS, waste material report, etc.). Further, materials with value and possible usage for the Bank shall be turned over to FMD-PSO for safekeeping.

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X. CONTACT PERSONS:

For further information, you may get in touch with any of the undersigned at Tel Nos. (02) 522-000 locals 2323, 2196 and 8442.

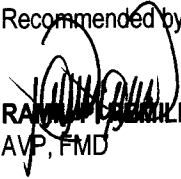
Prepared by:


EDGARDO V. CALDERON
DC, FAD, FMD-FSU

Reviewed by:


RODRIGO P. OLBES, JR.
ADM, FMD-FSU

Recommended by:


RAMON S. MILLANO
AVP, FMD

REVISED ANNEX 0-7

Bid Data Sheet

ITB Clause	
5.2	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.2.4 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <ul style="list-style-type: none">a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC of this Project. <p style="text-align: center;">or</p> <ul style="list-style-type: none">b. The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project. <p>A contract shall be considered similar to this Project if it involves <u>repainting/cleaning/resealing of exterior walls/glass panels/aluminum frames</u>. Moreover, it must have been completed within ten (10) years prior to the set deadline for the submission and receipt of bids.</p>
7.1	Subcontracting is not allowed.
10	<p>The electronic bid shall consist of two identical copies of archived/compressed files (Copy 1 and Copy 2). The archived/compressed files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number LBP-HOBAC-ITB-GS-20200819-01(2) that XYZ Company wants to bid on, the archived/compressed files shall be labelled as XYZ-081901(2)-C1 (for Copy 1) and XYZ-081901(2)-C2 (for Copy 2). Copy 1 shall serve as the primary file while Copy 2 shall be the backup file. The archived/compressed files shall be generated using either WinZip, 7-zip or WinRAR and password-protected.</p> <p>The above mentioned archived/compressed files shall contain the Technical Component and Financial Component files in PDF format. These PDF files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and the word "Tech" or "Fin" in the case of the Technical Component and Financial Component, respectively, each separated with a dash sign. Thus, using the above example, the archived/compressed files XYZ-081901(2)-C1 and XYZ-081901(2)-C2</p>

shall both contain the PDF files labelled XYZ-081901(2)-Tech and XYZ-081901(2)-Fin.

All the required documents for each component of the bid shall be in one (1) PDF file and sequentially arranged as indicated in the Checklist of Bidding Documents. The documents must be signed by the authorized signatory/ies when required in the form.

The archived file and the PDF files shall be assigned with a different password and these passwords shall be disclosed by the bidder only upon the instruction of HOBAC during the actual bid opening. The passwords for Copy 1 and Copy 2 shall be the same.

Electronic bids that are not assembled, labelled and password-protected in accordance with these procedures shall not be rejected/disqualified but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The HOBAC/LANDBANK shall assume no responsibility for the non-opening or premature opening of the contents of the improperly assembled, labelled and password-protected electronic bid.

In case of modification of bid, a modified version of Copy 1 and Copy 2 of the bid (archived/compressed) files shall be uploaded to the SFTF. The qualifier "Mod" and a numeric counter indicating the number of times that the bid had been modified shall be added at the end of the filenames of both the archived and PDF files. Using again the earlier example, the sample labels and contents of the modified bid shall be as follows: a) First Modification: XYZ-081901(2)-C1-Mod1 and XYZ-081901(2)-C2-Mod1 containing XYZ-081901(2)-Tech-Mod1 and XYZ-081901(2)-Fin-Mod1, and b) Second Modification: XYZ-081901(2)-C1-Mod2 and XYZ-081901(2)-C2-Mod2, containing XYZ-081901(2)-Tech-Mod2 and XYZ-081901(2)-Fin-Mod2]. Only the latest modified bid shall be opened while the rest of the superseded bids will be rejected.

All bids shall be submitted electronically on or before the 10:00 A.M. deadline. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.1. Only electronic bids that are successfully uploaded to the Secure File Transfer Facility of LANDBANK on or before the deadline shall be accepted. The electronic bid shall be submitted by uploading the same in the LBP SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility below).

Electronic bids received after the set deadline basing on the date and time on the electronic folders of bidders shall not be accepted by the HOBAC. Thus, bidders are requested to upload their electronic bids at least two (2) hours before the set deadline.

The prospective bidder shall receive an acknowledgement receipt via email after successful uploading of its/his/her electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the HOBAC Secretariat at (02) 8522- 0000 local 2609 to confirm

whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.

On the bid opening date, the bidder shall confirm its/his/her participation in the online meeting with the HOBAC Secretariat at least one (1) hour before the scheduled meeting. The bidder shall be able to log in into MS Teams and join the Waiting Room of the HOBAC meeting. A maximum of two (2) accounts/connections per participating interested bidder shall be allowed to join the meetings.

Projects with participating bidders in attendance shall be given priority in the queuing.

Upon the instruction of the HOBAC Chairperson to start the bid opening activity, the HOBAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The HOBAC Secretariat shall record the session and act as Moderator of the meeting all throughout. In case a bidder cannot connect to the videoconferencing via MS Teams application, the HOBAC Secretariat shall contact the bidder concerned through its registered mobile phone/landline telephone up to a maximum of three (3) call attempts with five (5) minutes interval after each call attempt. A text message advising the bidder that the public bidding has already started will also be sent by the HOBAC Secretariat. If the HOBAC Secretariat still cannot contact the bidder after the said allowable call attempts or the bidder is unable to contact the HOBAC Secretariat to provide the passwords needed to open its electronic bids when required by the HOBAC, the bidder concerned shall be disqualified from further participating in the bidding process.

Once the connections are in place, the HOBAC, with the assistance of the HOBAC Secretariat, retrieves the archived file from the LBP SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the HOBAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Component.

The HOBAC then determines the eligibility and compliance with the technical requirements of the specific bidder using a nondiscretionary "pass/fail" criterion. Only bidders that have been rated "Passed" shall be allowed to participate in the succeeding stages of the bidding process.

The HOBAC, with the assistance of the HOBAC Secretariat, shall then open the Financial Components of those bidders that have been rated "Passed". Upon instruction from the HOBAC, the bidder concerned shall disclose the password for its/his Financial Component.

In case an archived/PDF file fails to open due to a wrong password, the specific bidder shall be allowed to provide the HOBAC with passwords up to five (5) times only. The same number of attempts shall apply to Copy 2 of the bid, in case there is a need to open it. If the archived/PDF file still could not be opened after the maximum allowable attempts or due to technical issues, the bidder concerned shall be disqualified from

	<p>further participating in the bidding process. Thus, the bidders are encouraged to test their electronic bids and ensure that they are free from technical errors prior to uploading of the same to the SFTF.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the HOBAC Members and Observers. The result of evaluation and ranking shall also be announced to the participants.</p> <p>The retrieval and opening of the electronic bids, page-by-page review of documents and the results of the bid evaluation and ranking shall be shown to the participants through the screen sharing feature of MS Teams.</p> <p>The access of the bidders to the videoconferencing/calling session shall be terminated once the Chairperson has declared that the bid opening activity for a specific project has been finished.</p> <p>MS Teams Application shall be used in the conduct of online bidding through videoconferencing. In the event that it is not available, other videoconferencing/group calling applications may be used as an alternative in conducting the meeting.</p>					
<p>10.3</p>	<p>PCAB License must be a minimum of Medium A, Category B with specializations on:</p> <ul style="list-style-type: none"> • GB-1 Category B • SP-WP Category B 					
<p>10.4</p>	<p>The minimum work experience requirements for key personnel are stated in Annex D-4</p>					
<p>10.5</p>	<p>The minimum major equipment requirements are stated in Annex D-4</p>					
<p>12</p>	<p>No further instructions.</p>					
<p>15.1</p>	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <table border="1" data-bbox="459 1456 1356 1872"> <thead> <tr> <th data-bbox="459 1456 981 1545">Form of Bid Security</th> <th data-bbox="981 1456 1356 1545">Minimum Amount of Bid Security</th> </tr> </thead> <tbody> <tr> <td data-bbox="459 1545 981 1668">a. Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td> <td data-bbox="981 1545 1356 1872" rowspan="2" style="text-align: center; vertical-align: middle;">PhP392,000.00</td> </tr> <tr> <td data-bbox="459 1668 981 1872">b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a</td> </tr> </tbody> </table>	Form of Bid Security	Minimum Amount of Bid Security	a. Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	PhP392,000.00	b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a
Form of Bid Security	Minimum Amount of Bid Security					
a. Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	PhP392,000.00					
b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a						

	Universal or Commercial Bank, if issued by a foreign bank; and	
c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	PhP980,000.00	
<p>1. If bid security is in the form of cash, the required amount shall be remitted to any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal. The bidder shall first secure an electronic PAO from LANDBANK - Procurement Department. If the bidder opts to pay at any LANDBANK Branch, the electronic PAO shall then be printed in two (2) copies and presented to the LANDBANK Teller together with the money. The LANDBANK Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security.</p> <p>If the bidder opts to pay through the LANDBANK Link.BizPortal, the steps to follow are found in Annex A of the Bidding Documents. The Payment Confirmation shall serve as proof of payment of the cash bid security.</p> <p>2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES. The physical check must be delivered to and received by LANDBANK-Procurement Department not later than the following banking day after the opening of bids.</p> <p>3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided the Project Identification No. and Name of the Project are indicated.</p> <p>4. If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:</p> <p style="margin-left: 40px;">(a) CBD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7345 local 2117 (For Assets 1 Billion and up)</p> <p style="margin-left: 40px;">(b) SME-MLD 2 - 18th Floor, LANDBANK Plaza Building Telephone No. 8-405-7431 local 7431 (For Assets below 1 Billion)</p> <p>5. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease and desist order by the IC or is currently not included in the list of blacklisted firms.</p>		

	<p>The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:</p> <p>(a) LIBI-Forex 14th Floor, LANDBANK Plaza Building Telephone 8-710-7114 (Every Tuesday and Thursday)</p> <p>(b) 12th Floor, SSHG Law Center Bldg. 105 Paseo de Roxas, Legaspi Village Makati City Telephones 8-812-4911 and 8-867-1064</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached form (Form No. 8) must be used.</p> <p>7. A scanned copy of the bid security (i.e. LANDBANK Official Receipt and/or Payment Confirmation and/or Manager's/Cashier's Check and/or Bank Draft/Guarantee and/or Surety Bond and/or Bid Securing Declaration) shall be included in the Eligibility and Technical Proposal/Documents. In the case of cashier's/manager's check bid security, the physical check must be delivered to and received by LANDBANK-Procurement Department not later than 5:00 P.M. of the following banking day after the opening of bids. In the case of the other forms of bid security, the physical document must be submitted to LANDBANK Procurement Department during the post-qualification stage.</p>
19.2	<p>The lot and reference is:</p> <p>Exterior Works at LANDBANK Plaza Building, Malate, Manila with Project Identification No. LBP-HOBAC-ITB-CW-20221011-01.</p> <p>The project is a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>

20	<p>This shall include all of the following documents:</p> <ol style="list-style-type: none">1) Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through eFPS2) Latest Income Tax Return filed manually or through eFPS3) Manpower Schedule4) Construction Method5) Equipment Utilization Schedule6) PERT/CPM or other acceptable tools of project scheduling7) Construction Schedule and S-curve8) Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).9) Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).10) Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding.
21	No further instructions.

Section VI. Specifications

Name of Projects	Work Completion (Number of calendar days to start seven (7) c.d. upon receipt of Notice to Proceed)						
<p>Exterior Works at LANDBANK Plaza Building, Malate, Manila</p> <p>Scope of works, working drawings and other requirements are stated in the following annexes:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 5px 0;"> <thead> <tr> <th style="width: 30%; padding: 2px;">Annexes D-1 to D-7</th> <th style="padding: 2px;">Revised Terms of Reference</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Annex D-4</td> <td style="padding: 2px;">Work Experience and Equipment Requirements</td> </tr> <tr> <td style="padding: 2px;">Annexes E-1 and E-2</td> <td style="padding: 2px;">Bill of Quantities</td> </tr> </tbody> </table> <p>The documentary requirements enumerated in Sections VI (Submittals) and VII (Supplier's Qualifications) of the Revised Terms of Reference in Annex D shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements.</p> <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p>	Annexes D-1 to D-7	Revised Terms of Reference	Annex D-4	Work Experience and Equipment Requirements	Annexes E-1 and E-2	Bill of Quantities	<p>One Hundred Eighty (180) calendar days</p>
Annexes D-1 to D-7	Revised Terms of Reference						
Annex D-4	Work Experience and Equipment Requirements						
Annexes E-1 and E-2	Bill of Quantities						

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Infrastructure Projects

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF)

- The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

- Eligibility Documents – Class “A”

- Legal Eligibility Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

- Technical Eligibility Documents

- 2. Duly notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder (sample form No. 7).
 3. Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3).
 4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
 - include all information required in the PBDs prescribed by the GPPB;
 - the statement shall be supported by the Owner's Certificate of Acceptance (OCA) issued by the owner other than the contractor (refer to the Note in Form No. 4 for the required information to be indicated in OCA) or Contractors Performance Evaluation System (CPES) Rating, which must be satisfactory. For contracts with the private sector, an equivalent document shall be submitted.
 5. Valid Philippine Contractors Accreditation Board (PCAB) License or Special PCAB License in case of Joint Venture and registration for the type and cost of the contract for this Project

Financial Eligibility Documents

6. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
7. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)

o **Eligibility Documents - Class "B"**

8. Duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

o **Technical Documents**

9. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

10. Revised Section VI – Specifications with conformity of bidder.

11. Section VII – Drawings with conformity of bidder.

12. Section VIII – Bill of Quantities with conformity of bidder.

13. Project Requirements, which shall include the following:

- a. Organizational chart for the contract to be bid.
- b. List of contractor's key personnel to be assigned to the contract to be bid with the following supporting documents:
 - o Curriculum Vitae
 - o Certified photo copy of Professional Regulation Commission (PRC) ID of PRC Board Certificate
 - o Employment Certificate
- c. Safety and Health Officer Certificate of Training in BOSH and COSH.

- d. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be (Annex D-4).

14. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary "pass/fail" criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)].**

15. List of materials/chemical solutions of the following:

- Primer, sealer and highly build-flexible polymer based elastomeric paint finish.
- Structural sealant for glass resealing works.
- Cleaning chemicals for exterior of glass curtain walls/panels and aluminum frames.
- Underwater-type epoxy for repair of exterior concrete cracks.

16. Documents of at least two (2) completed projects related to the services for exterior works of high rise building (minimum of 10-storey) within the last two (2) years period prior to the bidding (e.g. Contracts, Purchase Orders, Official Receipts, etc.).

17. Copy of PCAB License (minimum of Medium A, Category B) with specializations listed herein, valid within the duration of the project and by the time of submission of bid/proposal:

- **GB-1 Category B**
- **SP-WP Category B**

18. Certificate of Inspection issued by LANDBANK Facilities Management Department.

19. Certification under Construction Heavy Equipment (CHE) from Department of Labor and Employment (DOLE) accredited agency for Gondola operator and two (2) highly trained technicians.

20. National Certificate Level II and Certificate of Employment.

21. Certificate of Satisfactory Performance from at least two (2) previous clients/customers.

- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 22. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through eFPS
 23. Latest Income Tax Return filed manually or through eFPS
 24. Manpower Schedule
 25. Construction Method
 26. Equipment Utilization Schedule
 27. PERT/CPM or other acceptable tools of project scheduling
 28. Construction Schedule and S-curve
 29. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 30. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 31. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding.

Financial Component (PDF File)

- **The Financial Component shall contain documents sequentially arranged as follows:**
 1. Duly filled out Financial Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
 2. Duly signed Bid Prices in the Bill of Quantities
 3. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid
 4. Cash flow by quarter or payment schedule

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.